



Job Posting: OSV Project Coordinator

Deadline to Apply: Monday October 8, 2018

UHCAN Ohio is hosting a newly grant funded project called Ohioans for Shared Values. We are looking for a part-time project coordinator to work on the project for 9 months. This position may be located in Columbus or Cleveland.

Ohioans for Shared Values is a group of individuals concerned about the need for public discourse to focus on shared American values, not partisan policy differences. In the past year, they have piloted several versions of a workshop to achieve that goal. The newly funded project will further develop that model and test it throughout Ohio. The first pilots were presented in greater Cleveland. The new model will start with participants discussing a social or economic issue they care about then expand the conversation to include values and social narratives. This work builds on the concepts of Danielle Allen, a political theorist at Harvard. View the video to get a feeling for the point of view:

https://www.youtube.com/playlist?list=PLs7qVzFA61WTO6XBe9jt5zCR3k_Li5wSt

RESPONSIBILITIES

- **Outreach:** Find and engage workshop hosts and participants, secure locations for workshops, set schedules and develop logistics.
- **Evaluation:** Conduct follow-up interviews with workshop participants 45-90 days after workshop attendance and document their responses.
- **Website:** Manage and maintain information on the project website to keep past participants engaged and informed and as a resource for potential workshop hosts.
- **Other duties** may include gathering and documenting health care stories from workshop participants; maintaining stories in an electronic story bank.

QUALIFICATIONS

- Bachelor's degree required. advanced degree preferred
- Five, or more, years of experience in nonprofit work, advocacy, or issue campaigns
- Familiarity with Ohio nonurban areas preferred
- Demonstrated ability to work independently and handle multiple tasks
- Excellent verbal, presentation and written communication skills
- Strong organizational and attention to detail skills
- Strong computer skills including use PowerPoint & Excel
- Excellent follow-up and follow-through skills
- Ability to work with diverse groups of people
- Experience in planning meetings and/or conferences

Salary: \$24-\$27 per hour depending upon experience. At least 16 hours per week. Funding beyond 9 months for this project is being sought but has not been secured.

TO APPLY

E-mail resume and a cover letter that addresses why you are interested in the position and what you could contribute to the project.

Email resumes to:

info@uhcanohio.org

UHCAN Ohio seeks to create and maintain a diverse team of employees. We encourage applications from people of color, people with disabilities, other minority groups and under-represented communities.